

Bylaws of Global Forum Against Caste Based Discrimination (Global Forum)



Global Forum Bylaws, 2017 July (First amendment on March 22, 2025)

Table of content

Article I	: Name	3
Article II	: Vision, Mission, Goal and Objectives	3
Article III	: Membership and Dues	3
	Membership types	4
	Resignation and Termination of Membership	6
Article IV	: Governing structure:	7
	General Convention (GC)	7
	Role and Responsibilities of GC	7
	Council Meeting (CM)	7
	Role and Responsibilities of CT	8
	The Central Executive Board (EB)	8
	Role and Responsibilities of Central Executive Board	9
	Chapters	10
	Role and Responsibilities of Chapter Executive Board	10
	Advisory Board	11
Article V	: Duties and responsibilities of Officers	11
	Resignation of Officers	13
Article VI	: Meetings	13
Article VII	: Elections of Central Executive Committee	13
Article VIII	: Disciplinary Committee	14
Article IX	: Amendments	14
Article X	: Liquidation or dissolution	14
Article XI	: Personal Benefit	15
Article XII	: Propaganda and political activities	15
Article XII	: Supplementary of objectives	15
Annex 1	: Logo	16
Annex 2	: Flag	17
Annex 3	: Membership Application Form	18
Annex 4	: Office of Oath	19
Annex 5	: Payment receipt	20

Article I: Name

The name of the organization shall be Global Forum Against Caste based Discrimination (Global Forum)

Article II: Vision, Mission, Goal and Objectives

Vision:

Establishment of an equitable society where people can live with dignity

Mission:

Performing role of international network, watchdog on the human right issues, and a campaigner for the empowerment and mainstreaming of Dalit issues.

Goal:

Eliminate the Caste Based Discrimination and other discretionary practices to establish an equitable society.

Objectives

1. Contribute and help through the policies and program intervention to the National and International governmental institutions particularly to develop that policy/program against Caste based Discrimination.
2. Provide and seek solidarity on the rights-based movement in global level.
3. Empower and mobilize affected community to establish their human rights and social justice.
4. Provide humanitarian support to the affected community.
5. Identify & mobilize the internal and external resources against the campaign of caste-based discrimination related interventions.

Article III: Membership and Dues

Global Forum Membership

This organization shall be open to all individuals or institution willing to support to human right movement of Nepal, especially contributing against the caste-based discrimination, interest to work within the framework of this by-laws of Global forum they can get membership of this organization. Global forum organizes the diaspora community who effected from caste-based discrimination. Interested

individuals or individuals need to complete a membership application form and pay mentioned dues as determined by the bylaws of Global Forum.

Membership type

1. General Member

1. Who accepts Global Forum bylaws, policies, guideline of the Global Forum can get the general membership.
2. General Membership fee will be \$20 in the US or equivalent amount in local currency to the chapters annually.
3. All General members shall be associated with local chapters.
4. All General members must to be renewed each year.
5. General members will have right to vote in local chapters.
6. General members will attend in general assembly in local chapters.
7. General members will actively participate in promoting vision, mission and objectives of the organization.

2. Life Member

1. Who accepts Global Forum bylaws, policies, guidelines of the Global Forum can get the Life membership.
2. Life Membership fee will be \$100 in the US or equivalent amount in local currency.
3. The life members shall be life time membership and is not transferable and refundable.
4. Life members shall have right to be candidate of local chapter and Central Executive Board.
5. Life members will have right to vote in local chapters and Central Executive Boards.
6. Life members will attend in general assembly in local chapters, Council meeting and General Convention.
7. Life members will actively participate in promoting vision, mission and objectives of the organization.

3. Trustee Member

1. Who accepts Global Forum bylaws, policies, guidelines of Global Forum can get Trustee membership.

2. Trustee Membership fee will be \$1000 in the US or equivalent amount in local currency.
3. The Trustee members shall be life time membership and is not transferable and refundable.
4. Trustee members shall have right to be candidate of local chapter and Central Executive Board.
5. Trustee members will have right to vote in local chapters and Central Executive Boards.
6. Trustee members will attend in general assembly in local chapters, Council meeting and General Convention.
7. Trustee members will actively participate in promoting vision, mission and objectives of the organization.
8. In case of Central Executive Board can't work or dissolved, the Trustee will format an ad hoc committee and run the organizational daily activities.
9. Trustee membership fee shall be deposited in Central Executive Board bank account.
10. Central Executive Board shall provide Trustee Membership.

4. Institutional Member

1. Organizations working in any countries on the issues of marginalized community, they can apply for Institutional Membership.
2. Institutional Membership fee will be \$500 in the US or equivalent amount in local currency to the chapters annually.
3. The Institutional membership is not transferable and refundable.
4. Each Institutional member will have right to one vote in local chapters and Central Executive Boards.
5. Central Executive Board shall provide Institutional Member.
6. Institutional members will attend in general assembly in local chapters, Council meeting and General Convention.
7. Institutional members will actively participate in promoting vision, mission and objectives of the organization.

5. Patron Member

1. Who accepts Global Forum bylaws, policies, guideline of the Global Forum can get the Patron membership.
2. Patron Membership fee will be \$5000 in the US or equivalent amount in local currency.

3. The Patron members shall be life time membership and is not transferable and refundable.
4. Patron members shall have right to be candidate of local chapter and Central Executive Board.
5. Patron members will have right to vote in local chapters and Central Executive Boards.
6. Patron members will attend in general assembly in local chapters, Council meeting and General Convention.
7. Patron members will actively participate in promoting vision, mission and objectives of the organization.
8. In case of Central Executive Board can't work or dissolved, the Patron members will work closely with Trustee will format an ad hoc committee and run the organizational daily activities.
9. Patron membership fee shall be deposited in Central Executive Board bank account.
10. Only Central Executive Board can provide Patron membership.

6. Honorary member

1. Only Central Executive board can provide the honorary member to who contributed for a life time in human right movement and caste-based discrimination.
2. Honorary members shall not have right to be candidate any level of the organization.
3. Honorary members will have right to vote in Central Executive Boards.
4. Honorary members will attend in general assembly in local chapters, Council meeting and General Convention.
5. Honorary members will actively participate in promoting vision, mission and objectives of the organization.

2. Resignation and Termination of Membership:

General members may resign by giving written notice to local chapters. Rest other member may resign by giving notice in writing to the President of Global Forum. Global forum Executive board will approve or refuse his/her application of resignation. Any officer may be relieved of his/her duties if there is substantive evidence that such person is acting against the aim and objective of the Global Forum or not fulfilling his/her duties. A no-

confidence motion has to be passed by the executive committee for the removal of the membership.

Article IV: Governing structure:

The constituent bodies of the forum are the General Convention, Council Meeting, Executive Board, Secretariat and Chapters.

1. General Convention (GC):

1.1 The General Convention Meeting will consist as follows:

2. Members of Executive Boards
3. Up to seven representatives from each Chapters
4. Advisers
5. Past Presidents
6. Patrons
7. Honorary Members
8. Institutional Members (one each)
9. Trustees Members
10. Life Members

1.2 Role and Responsibilities of GC

The Forum shall organize the General convention in each three years. The major responsibility of general convention are as follows:

1. General convention will be the highest body of the Forum. It will formulate new policies and strategies and shall have the power to make, alter, amend or repeal the bylaws.
2. Review the policies of Forum and provide the necessary feedback.
 1. Provide necessary feedback based on the progress update of every year.
 2. Elect a new Executive Board through election process if required.

2. Council Meeting (CM):

2.1 The Council Meeting will consist as follows:

1. Central Executive Committee Board Members
2. Up to five representatives from each Chapters
3. Advisers

4. Past Presidents
5. Trustees
6. Patrons
7. Honorary Members
8. Institutional Members (up to two each)
9. Trustees Members
10. Life Members

2.2 Role and Responsibilities of CT:

1. The council will be second largest body as represented from different countries.
2. The council shall meet at least once a year to review the progress and financial reports presented by EB and develop the Forum's future policies and program.
3. The council will monitor the activities of EB and provides the necessary feedback. It will approve the annual action plan and budget.
4. Council meeting can approve the resignation of any member of EB and fulfill the vacancies in consultation with EB.

3 The Central Executive Board (EB):

3.1 The executive Board will consist as follows:

- | | |
|--------------------------|-----------------------------------------------------------------|
| 1. President | - 1 |
| 2. Senior Vice President | - 1 |
| 3. Vice President | - 1 |
| 4. General secretary | - 1 |
| 5. Secretary | - 1 |
| 6. Treasurer | - 1 |
| 7. Youth Coordinator | - 1 |
| 8. Women Coordinator | - 1 |
| 9. Members | - 3 elected (at least one female member) |
| 10. Member | - 2 nominated from executive board (at least one female member) |

General convention will elect a eleven members as Executive Board (EB) for its three-year term. However, nominated members shall have rights to resign from their post if they are not ready to serve the forum as per its rules and regulation. The resignation will be approved by Executive Board and fulfill the vacant position.

3.2 Role and Responsibilities of Central Executive Board:

The Executive Board has following role and responsibilities:

1. Implement the approved policies and program.
2. Monitoring the human right violation and provide the feedback to international bodies/government, and related stakeholder.
3. Organize advocacy activities to safeguard the rights of disadvantaged community in affected countries.
4. Take initiation for fundraising for Forum's activities.
5. Extend the Forum's network to the related stakeholders particularly to eliminate the caste based discrimination.
6. Develop and implement the internal administrative policies, good governance strategy and guideline.
7. Organize meetings at quarterly basis.
8. EB can make a secretariat for day-to-day function and provide some authorities to secretariat.
9. Manage its secretariat, appoint the necessary staffs and mobilize them.
10. The Central Executive Committee can create committees and departments such as youth committee, women committee, legal committee, publication, media committee, auditor, fund raising committee as necessary.
11. Central Executive Board shall prepare progress and financial reports to annually.
12. Only Central Executive Committee can provide Institutional, Honorary and Patron members.

4 Secretariat:

To make quick decision, and if there is not Board meeting, Executive Board shall appoint following Secretariat:

4.1 The Secretariat shall consist as follows:

- | | |
|--------------------------|-----|
| 1. President | - 1 |
| 2. Senior Vice President | - 1 |
| 3. Vice President | - 1 |
| 4. General secretary | - 1 |
| 5. Treasurer | - 1 |

4.2 Role and Responsibilities of Secretariat Board:

The secretariat has following role and responsibilities:

1. Make quick decision, that has urgency and can't wait Central Executive Board meeting.
2. All secretariat decision has to be approved by Central Executive Board.
3. The Secretariat Board shall make decision regarding the office and other daily administrative works.
4. The Secretariat board meeting can be held in short notice.

5 Chapters:

5.1 The Chapter will consist 9 members Chapters Committee:

- | | |
|--------------------------|--------------------------------------------------|
| 1. President | - 1 |
| 2. Senior Vice President | - 1 |
| 3. Vice President | - 1 |
| 4. Secretary | - 1 |
| 5. Treasurer | - 1 |
| 6. Youth Coordinator | - 1 |
| 7. Women Coordinator | - 1 |
| 8. Members | - 1 elected members (at least one female member) |
| 9. Member | - 1 nominated from executive board |

5.2 Role and Responsibilities of Chapter Executive Board:

The Chapter Executive Board has following role and responsibilities:

1. Act as local organization of Global Forum.
2. Implement the approved policies and program design by Central Executive Board.
3. Monitoring the human right violation and provide the feedback to Central Executive Board and related stakeholder.
4. Coordinate with local level organizations.
5. Organize advocacy activities to safeguard the rights of disadvantaged community in local level.
6. Take initiation for fundraising for Forum's activities in local level.
7. Extend the Forum's network to the related stakeholders particularly to eliminate the caste-based discrimination.
8. Develop and implement the internal administrative policies, good governance strategy and guideline.
9. Organize meeting at least quarterly basis.
10. Coordinate and consult with Central Executive Board frequently.

11. Chapters shall submit their progress and financial reports to Central Executive Board annually.
12. Each chapter has to be sent 50% of membership fee to the Central Executive committee.
13. Each chapter has to mentioned Global Forum as a parental organization while they register at local government.
14. The Central Executive Board shall approve to the newly opened chapter.

5.3 Calendar Year

The calendar year of the organization shall be January to December each year.

6 Advisory Board:

A 5-7 members advisory board of will be formed including Immediate Past President to provide the advice executive board for its policy formulation, strategy and program in central level and Chapter level.

Article V: Duties and responsibilities of Officers

V.1 Duties and responsibilities of Officers are as follows:

1. President- The President shall preside at all business meetings of the Global forum and shall have general leadership of the Organization. The President shall perform such duties and have such powers as the Executive Committee may delegate him or her. He /she perform work as head of the organization.
2. Senior Vice President - Senior Vice President shall act as President in the event of President's death, resignation, or temporary absence and shall have all powers, authority and duties of the President. He/she will work closely work with President, assist, facilitate and other tasks assigned by President.
3. Vice Presidents -Vice president shall perform such duties and have such powers as the Executive Board may, from time to time, delegate him or her. Vice President will work closely with President and Senior vice President to form new chapters, increase membership, fund raise and other tasks assigned by President.

4. General Secretary - General Secretary shall keep all organization documents, all meetings and actions of the Executive Board. The General Secretary shall be responsible for notifying all members of general meetings of the organization and notifying Executive Board Members of the Executive Board meetings. The General Secretary shall record the proceedings of such meeting and perform such duties as the Executive Board may direct. He/she will be responsible to implementation of activities of Global forum. He/she will work closely work with President, assist, facilitate and other tasks assigned by President.
5. Secretary- Secretary shall be responsible for communication and documentation like Newsletter, Souvenir, website, face book. He/she shall be work as a media coordinator.
6. Treasurer – The Treasurer will be responsible to the financial matter that recommend the fund rising activities, keep record of income and expenditure and inform to executive board through meetings. The Treasurer shall maintain a record of all monies received and disbursed by the organization, and shall prepare a financial report and present in Executive Board meetings, council meetings, and General Conventions and as required. The Treasurer shall maintain an up-to-date roster of the membership of the Association. The Central Treasurer shall nominate or elected from resident of United States. He/she will responsible to file annual Taxes and renewal in the State of Colorado.
7. Youth Coordinator – Youth Coordinators must attend meeting and implement responsibility which given by Executive Board to empower youths in the organization. Youth Coordinator will provide annual reports in CM.
8. Women Coordinator – Women Coordinators must attend meeting and implement responsibility which given by Executive Board to empower women in the organization. Women Coordinator will provide annual reports in CM.
9. Executive Board Members: Executive Board Members must attend meeting and implement responsibility which given by Executive Board. Other duties of the Executive Members shall be as determined by the Executive Board and assigned by President.

V.2 Resignation of Officers:

If the President resigns, the Senior Vice President will replace that position for the remainder of the term. The vacant position of the Senior Vice President, will be replaced by Vice President and of any other Officers due to their resignations will be filled by a member selected by the Executive Committee for the remainder of the term.

Article VI: Meetings

1. General Convention of organization will be held each 3 yearly.
2. Council meeting will organize annually.
3. The Executive Board meetings shall be held every month or special meeting as needed.
4. All meetings will call by General Secretary with consultation of President.
5. These meetings shall be held using electronic media or in a physical location.
6. 51% of the quorum will be necessary to make any decision.
7. Meeting notice has to be sent by official document at least 5 days prior.
8. All meeting minutes has to be sent within a week of the meetings.
9. General Convention and Council Meeting minutes will be sent out to all members.

Article VII: Elections Of Central Executive Committee

1. An election will be held for elect positions of the EB in each three years during the General convention.
2. A three members Election committee shall be appointed by the Executive Committee at least two months prior to the election including election committee chair.
3. The Central Executive Body shall provide members list to the election committee.
4. To run for a position, one must have been a member of the Global forum executive board and must have paid the membership dues for at least 1 year prior to the nomination.
5. The election committee shall publish election calendar at least a week prior.
6. The election committee shall publish verified members list.
7. The election committee shall decide certain nomination fee.
8. The election committee shall reserve rights to make final decision on the election process and results.

9. Candidate for President, Senior Vice president, Vice President, and General Secretary must have served for at least one full term in Central Executive Board of Global Forum.
10. Candidates must be a life member, a trustee member, a patron member of the Global Forum.
11. Any persons holding position in a political party can't be filed a nomination in the election in Chapter and Central Committee level.

Article VIII: Disciplinary Committee

1. The Central Executive Board shall form a three-member disciplinary committee.
2. The Chapters or members shall file a complaint against the violation to the disciplinary committee.
3. The disciplinary committee shall hold hearing or ask for clarification in written.
4. The disciplinary committee shall provide the suggestion to Central Executive Board including warning, expel from the committee, suspended membership for certain period or revoke their membership.
5. The Central Executive Board shall have right to decide against the complaint.

Article IX: Amendments

3. The General Convention shall have the power to make, alter, amend or repeal the bylaws of the Global forum
4. The Central Executive Board can propose amendments the bylaws as necessary.
5. The proposal shall send out to members.
6. Amendments so made shall be posted in website.

Article X: Liquidation or dissolution

The liquidation and dissolution of the Global forum or the amendment or these rules may be decided upon by a two thirds majority of those present and voting at a General Convention, provided that notice of the proposed dissolution or details of the proposed amendment shall have been circulated with the notice of the meeting. In the event of dissolution, any residual funds of the Global Forum shall be applied by the Executive Board before vacating office in furtherance of the organization's aims, and no member shall have

any claim on the organization in respect to fees any subscription paid. No part of the net income or assets of the organization shall be used to the benefit of any private individual.

Upon the dissolution of the organization, remaining assets and property of the corporation shall, after necessary expenses thereof, be distributed for one or more exempt purposes within the meaning of section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article XI: Personal Benefit

No part of the organization shall inure to the benefit of any member, executive board, officer of the organization, or any private individual (except that reasonable compensation may be paid for services rendered to or for the organization), and no member, life member, officer of the organization, or any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the corporation.

Article XII: Propaganda and political activities

No substantial part of the activities of the organization shall be carrying of propaganda, or otherwise attempting, to influence legislation (except as otherwise provided by Internal Revenue Code Section 501 (h), or participating in, or intervening in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office.

Article XIII: Supplementary of objectives

1. Advocacy Programs: Policy lobbying through media (print /electronic) and Research and study
2. Empowerment: Training, Exposure Visit, Orientation, Seminar, conference etc.
3. Networking & Relation Building: Visit, Meeting, Research, Campaign, Solidarity.
4. Mobilize the national and international resources to eliminate caste-based discrimination

Annex 1: Logo



Annex 2: Flag



Annex 3: Membership Application Form

Global Forum Against Caste based Discrimination Membership Application

I,, would like to join the Global Forum Against Caste Based Discrimination (Global Forum) USA, as amember according to the Global Forum's bylaws, Vision, Mission and objectives to actively support, promote and participate in organization's activities.

Photograph

Name :

Address :

Date of Birth :

Email Address :

Phone Number :

Current Occupation

Members's Type : Trustee/Organizational/Life member/General Member

Fee (amount) :

Fee paid to : Mr./Mrs/Ms.

I hereby assure that all the facts furnished above are quite true. I shall abide by all rules and regulations of the organization, if any disobedience of the rules and regulations result in expulsions or any kind of penalty will be acceptable to me.

Signature :

Date: :

Annex 4: Office of Oath

Global Forum Against Caste based Discrimination (Global Forum)

I (full name and elected post) do solemnly swear that I will do my best for the achieving the vision, mission, goal and objective of Global Forum. I will bear true faith and allegiance to the Global Forum bylaws and code of ethics. I will always keep the secrecy and standards of my office. I will be sincere, honest and helpful to achieve organizational goal.

Full name :

Signature :

Date: :

(Please return this oath after your signature)

Annex 5: Payment receipt



Global Forum Against Caste based Discrimination (Global Forum)

Receipt of payment 501(C) No.....

Global Forum provides this receipt as follows:

**Payment providers name:
information:**

Full name :
Address :
Signature :
Date: :
Amount :
Purpose : Donation/Membership/Nomination fee/Others

Payment receiver's

Full name :
Position :
Signature :
Date: :

Global Forum Bylaws, 2017 July (First amendment on March 22, 2025)