

By law of Global Forum Against Caste Based Discrimination The Global Forum

Article I: Name

The name of the organization shall be Global Forum against caste based discrimination (Global Forum)

Article II: Aim & Objectives

Objectives:-

1. Contribute and help through the policies and program intervention to the National and International governmental institutions particularly to develop that policy/program against Caste based Discrimination.
2. Provide and seek solidarity on the rights based movement in global level.
3. Empower and mobilize affected community to establish their human rights and social justice.
4. Provide humanitarian support to the affected community.
5. Identify & mobilize the internal and external resources against the campaign of caste based discrimination related interventions.

Article III: Membership and Dues

1. This organization shall be open to all individuals or institution willing to support to human right movement of Nepal, especially contributing against the caste based discrimination, interest to work within the framework of this by-laws of Global forum they can get membership of this organization. Global forum organize the diaspora community who effected from caste based discrimination. Interested individuals or individuals need to complete a membership application pay appropriate dues as determined by the bylaws of Global.

- a. Founder member – Refers to the members who are involved in the initial period of its registration. Member fee is 20USD.

- b. Institutional member – Organizations which working in any countries on the issues of marginalized community, they can apply for Ins. Membership fee 100USD.
- c. General member family -Who accepts the policies, guideline of the Global Forum can get the general membership. Membership fee for family 15USD and 10USD for single.
- d. Life member- H/she who has more contribution to the right based movement or s/he provides financial contribution as indicated by the rules. Executive Board shall have rights to provide the life membership based on qualification of applicants. It will be open to all people for the application of life membership in this forum.
- e. Honorary member- Executive board can provide the honorary member to the honor person who contributed human right movement.

2. Eligibility for the general membership:

- a. Interested person or institution that have experience on right based movement and want to follow the policies of forum h/she will be eligible for the membership of Forum.
- b. Executive board provides the membership to qualified people.
- c. The qualification and criteria for the membership will be developed by Executive Board and approved by council meeting

3. General member and institutional member of Global forum will be 3 years term. The membership will be renews each 3 years.

4. Resignation and Termination of Membership: Any member may resign by giving notice in writing to the President of Global Forum. Global forum Executive board will approve or refuse his /her application of resignation. Any officer may be relieved of his/her duties if there is a substantive evidence that such person is acting against the aim and objective of the

Global Forum or not fulfilling his/her duties. A no-confidence motion has to be passed by the executive committee for the removal of the membership.

Article IV: Governing structure:

The constituent bodies of the forum are the General Convention, Council meeting, Executive board and Secretariat.

1. General Convention (GC):

The Forum shall organize the General convention in each 3 years. The major responsibility of general convention is as followings.

- d. General convention will be the highest body of the Forum. It will formulate new policies and strategies.
- e. Review the policies of Forum and provide the necessary feedback.
- f. Provide necessary feedback based on the progress update of every 3 years.
- g. Elect a new Executive Board through election if required.

2. The Council Meeting (TCM):

- The council will be second largest body as represented from different countries. There will be around 25-30 council members for its first 3 years term.
- Executive Board will nominate the council members for its first 3 years term.
- The council shall meet at least once a year to review the progress reports shared by EB and develop the Forum's future policies and program.
- The council will monitor the activities of EB and provides the necessary feedback. It will approve the annual action plan and budget.
- Council can approve the resignation of any member of EB and fulfill the vacancies in consultation with EB.

3. The Executive Board (EB):

1. President 1
2. Vice president- 3
3. General secretary-1
4. Secretary-1

5. Treasurer -1
 6. Members – 3 elected from council meeting
 7. Member 2 nominated from executive board
 8. Member past president - 1
- Total 13

General convention will nominate at least 13 members as Executive Board (EB) for its three year term. However, nominated members shall have rights to resign from their post if they are not ready to serve the forum as per its rules and regulation. The resignation will be approved by Executive Board and fulfill the vacant position. EB has following responsibilities.

- Implement the approved policies and program.
- Monitoring the human right violation and provide the feedback to international bodies / government, and related stakeholder.
- Organize advocacy activities to safeguard the rights of disadvantaged community in affected countries.
- Take initiation for fundraising for Forum's activities.
- Extend the Forum's network to the related stakeholders particularly to eliminate the caste based discrimination.
- Develop and implement the internal administrative policies, good governance strategy and guideline.
- Organize meeting at list twice years.
- EB can make a secretariat for day to day function and provide some authorities to secretariat.
- Manage its secretariat, appoint the necessary staffs and mobilize them.

4. Advisory Board:

An advisory board will be formed by executive board to provide the advice executive board for its policy formulation, strategy and program etc. Chair of Executive Board and General Secretary will be ex officio of advisory board.

Article:- V Duties and responsibilities of Officers

1 . President –The President shall preside at all business meetings of the Global forum and shall have general leadership of the Organization. The

President shall perform such duties and have such powers as the Executive Committee may delegate him or her. He /she perform work as head of the organization.

2. Vice Presidents- voice presidents shall perform such duties and have such powers as the Executive Board may, from time to time, delegate him or her. In the absence of the President, the Vice President shall perform the duties of the President.

3. General Secretary - General Secretary shall keep or cause to be kept, at such place as the Executive Board may direct, a book of minutes of all meetings and actions of the Executive Board. The General Secretary shall be responsible for notifying all members of general meetings of the Association and notifying Executive Board Members of the Executive Board meetings. The General Secretary shall record the proceedings of such meeting and perform such duties as the Executive Board may direct. He/she will be responsible to implementation of activities of Global forum.

4. Secretary;- Secretary shall be responsible for communication and documentation like Newsletter, smarika, website , facebook. He/she shall be work as a media coordinator.

5. Treasurer - Treasurer The will be responsible to the financial matter that recommend the fund rising activities, keep record of income and expenditure and inform to executive board through meeting. The Treasurer

shall maintain a record of all monies received and disbursed by the organization, and shall prepare a financial report and present in Executive Board meeting, council meeting, and general convention. May, from time to time require. The Treasurer shall maintain an up-to-date roster of the membership of the Association.

6. Duties of the Executive Board Members: Executive Board Members must attend meeting and implement responsibility which given by executive board. Other duties of the Executive Members shall be as determined by the Executive Board.

8. Resignation of Officers: If the President resigns, the Vice President will replace that position for the remainder of the term. The vacant position of the Vice President and of any other Officers due to their resignations will be filled by a member selected by the Executive Committee for the remainder of the term.

9. The Executive Board shall appoint an auditor general and legal officer during the before 3 month of General convention of Global forum convention. .

ARTICLE VI: MEETINGS

1. General convention;-: General convention of organization will be held each 3 yearly.
2. Council meeting: Council meeting will organize annually.
3. Executive Board Meetings: The Executive Board meetings shall be held up to four times a year or special meeting as needed. All meeting will call by General Secretary Consultation of President. . These meetings may be held using electronic media (skype, tele-conference, video conference, internet chat etc.) in lieu of at a physical location. Executive Board members may authorize someone to vote on their behalf by proxy, which may be by writing, fax or email. Majority members will make decision of any meeting.

Article VI: Nomination and elections

1. An election will be held for elect positions of the EB in each 3 year during the General convention.
2. A Nomination and Election committee consisting of at least of three (3) members from the expertise from members shall be appointed by the Executive Committee at least three (3) months prior to the election of the Officers of the Global Forum. The Executive Committee shall appointing one of these members as the Chair. The Committee shall canvas for candidates for each position. To run for a position, one must have been a member of the Global forum executive board and must have paid the membership dues for at least 1 year prior to the nomination.
3. Voting ballots and/or other means of voting via electronic media such as secure email or website may be used for election purposes.

Members must either mail their secret ballots (in-case of a mail in vote) or cast their votes via secure electronic media within a time frame as specified by the Election Committee.

4. Eligible for candidate –president, vice president, general secretary candidates shall be eligible who already served at least 1 term in executive board of Global Forum.

Article VIII: Amendments

1. The Executive Board shall have the power to make, alter, amend or repeal the By Laws of the Global forum, except that the By Laws so amended, or repealed shall be approved by a majority of the membership within 60 days. The General Secretary shall arrange for a mail-in ballot for approval of the amendments by the general membership. Amendments so made will be promulgated in the Newsletter of the Global forum and or its web site.

Article IX: Liquidation or dissolution

The liquidation and dissolution of the Global forum or the amendment or these rules may be decided upon by a two thirds majority of those present and voting at a General convention, provided that notice of the proposed dissolution or details of the proposed amendment shall have been circulated with the notice of the meeting. In the event of dissolution, any residual finds of the Global Forum shall be applied by the Executive Board before vacating office in furtherance of the organization's aims, and no member shall have any claim on the organization in respect to fees any subscription paid. No part of the net income or assets of the organization shall be used to the benefit of any private individual.

Upon the dissolution of the organization, remaining assets and property of the corporation shall, after necessary expenses thereof, be distributed for one or more exempt purposes within the meaning of section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article X : PERSONAL BENEFIT

No part of the organization shall inure to the benefit of any member, executive board, officer of the organization, or any private individual (except that reasonable compensation may be paid for services rendered to or for the organization), and no member, lifemember,, foundermember, officer of the organization, or any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the corporation.

Article XI: Propaganda and political activities

No substantial part of the activities of the organization shall be carrying of propaganda, or otherwise attempting, to influence legislation (except as otherwise provided by Internal Revenue Code Section 501 (h), or participating in, or intervening in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office.

Article XI : Supplementary of objectives

- Advocacy Programs: Policy lobbying through media (print /electronic) and Research and study
- Empowerment: Training, Exposure Visit, Orientation, Seminar, Conference etc.

- Networking & Relation Building: Visit, Meeting, Research, Campaign, Solidarity.
- Mobilize the national and international resources to eliminate caste based discrimination

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